

Upper Peninsula Veterans Community Action Team (UP VCAT) online Podio workspace tutorial

Everything you need to know to get started

What is the UP VCAT?

- There have been a number of Veteran focused service provider networks across the State of Michigan in various forms over the years (ex. National Guard – Joining Community Forces), however there still remained a lack of awareness of each other and coordination among many organizations.
- The State of Michigan Veterans Affairs Agency (MVAA <https://www.michiganveterans.com/>) recognized the need for coordination and reached out to a contractor named Altarum (<https://altarum.org/>) to explore solutions to address this challenge.
- Altarum assisted with establishing a structure for coordination of Veteran service provider networks they have previously experienced success with in California and Texas:

https://altarum.org/sites/default/files/uploaded-related-files/VCAT_Booklet_FINAL_FOR_Email%2020160206.pdf

First Step: Networking is what got you here, helping Veterans is what this is all about!!!

- Somehow, somewhere along the way someone made a connection (in person, phone, email, online directory, business card, napkin, message in a bottle, etc.) and now you are wondering what this Podio business is all about.
- Podio (<https://podio.com>) is a software platform (similar to Facebook, etc.) which is used by many different organizations to facilitate a variety of tasks (ex. project management, collaboration, etc. <https://podio.com/site/en/use-cases>).
- The Upper Peninsula contains about 1/3 of Michigan's land mass (over 16,000 square miles), which makes this online platform very helpful for assisting our geographically dispersed team with networking, information sharing, collaboration, problem solving, and other tasks.

Getting connected: UP VCAT Podio workspace invitation

- The UP VCAT has numerous opportunities throughout the year to get connected via face to face or conference call:
 - Quarterly main body meetings (conference calls in snowy weather, face to face conference style gatherings when travel is non life-threatening)
 - Leadership meetings (usually monthly)
 - Committee meetings for Healthcare, Education, Employment, Quality of life (numerous throughout the year)
- In-between the opportunities listed above, the need for collaboration on a day to day basis remains. This is where the online workspace serves as a helpful tool to share information, events, and find resources to assist Veterans.
- Access to the workspace is by private invitation via an e-mail containing a link to complete a webform. Service providers who complete the webform with applicable information will be granted access pending approval from the Regional Coordinator.

UP VCAT Podio workspace webform

- Over 200 service providers have created profiles within the workspace using the webform, sharing information about what they can do to assist Veterans and their families, eligibility criteria, contact information, how to provide a referral, etc.

Upper Peninsula Veterans Community Action Team (VCAT)
Thank you for your interest in joining the Veterans Community Action Team (VCAT)! Please fill out the membership form below. Once you complete this form and hit submit, you will be redirected to complete your organization form. **Please complete both forms in order for your membership to be processed!**

First Name *

Last Name *

Organization Name *

Position Title *

Email *

Phone Number (xxx-xxx-xxxx)

Organization's Information
You can search for your organization's profile to link it directly to your VCAT member profile.

I can provide services in the following area(s) of focus: *

Education
 Employment
 Healthcare
 Quality of Life

Description of services I can provide: *
Feel free to add any other important information about yourself or the services you provide.

Education Services Provided

Campus Veteran Resources Center
 Student Veteran Organizations (i.e. SVA)
 Academic Veteran Programs and Initiatives
 Academic Counseling - Certifications
 Academic Counseling - Technical
 Academic Counseling - Associates
 Academic Counseling - Bachelors
 Academic Counseling - Masters
 Academic Counseling - Professional
 Academic Counseling - Other
 VA Educational Benefits Assistance
 Non-VA Scholarship Assistance
 Survivors & Dependents Educational Assistance
 Vocational Rehabilitation

Employment Services Provided

Availability of Services

Accepting Veterans
 Reaching Capacity to Serve Veterans
 Case by Case - Please Contact Directly
 Currently Not Accepting New Clients

Accessibility of Services

Appointment Required
 Referral Required
 Call First
 Walk In

I can provide services to those who have or are:

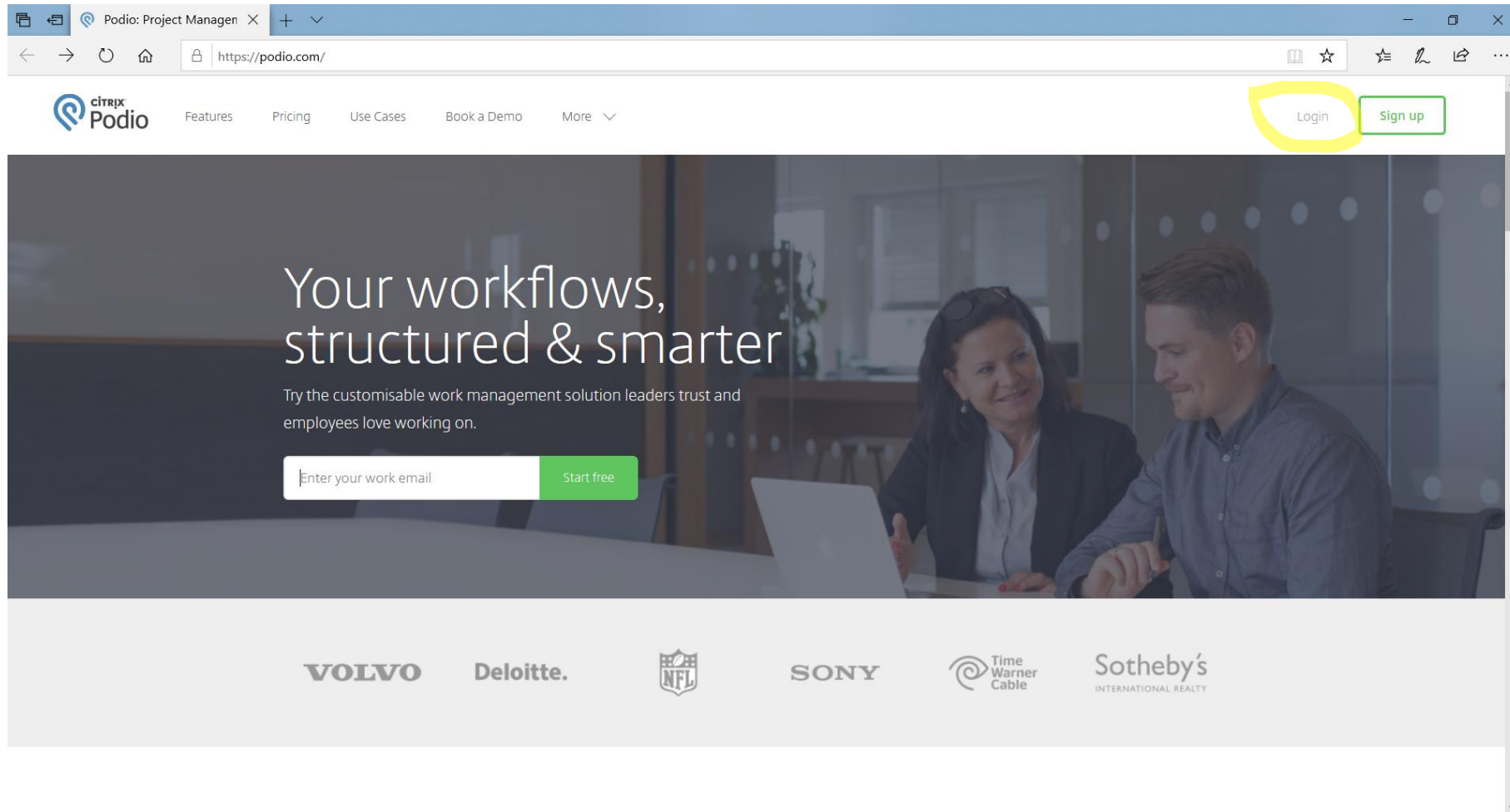
Honorable Discharge
 Other Than Honorable (OTH) Discharge
 Criminal Sexual Conduct
 Felony
 Misdemeanor
 Disabled Veterans
 Spouses and Children of Disabled Veterans
 Active Duty - Air Force, Army, Navy, and Marine Corps
 National Guard/Reserves
 Combat Veterans
 Peace Time Veterans
 Veteran Affairs - Vocational Rehabilitation Program Referral
 Other

Are there any other eligibility requirements for your services that you have not listed above? Please describe:

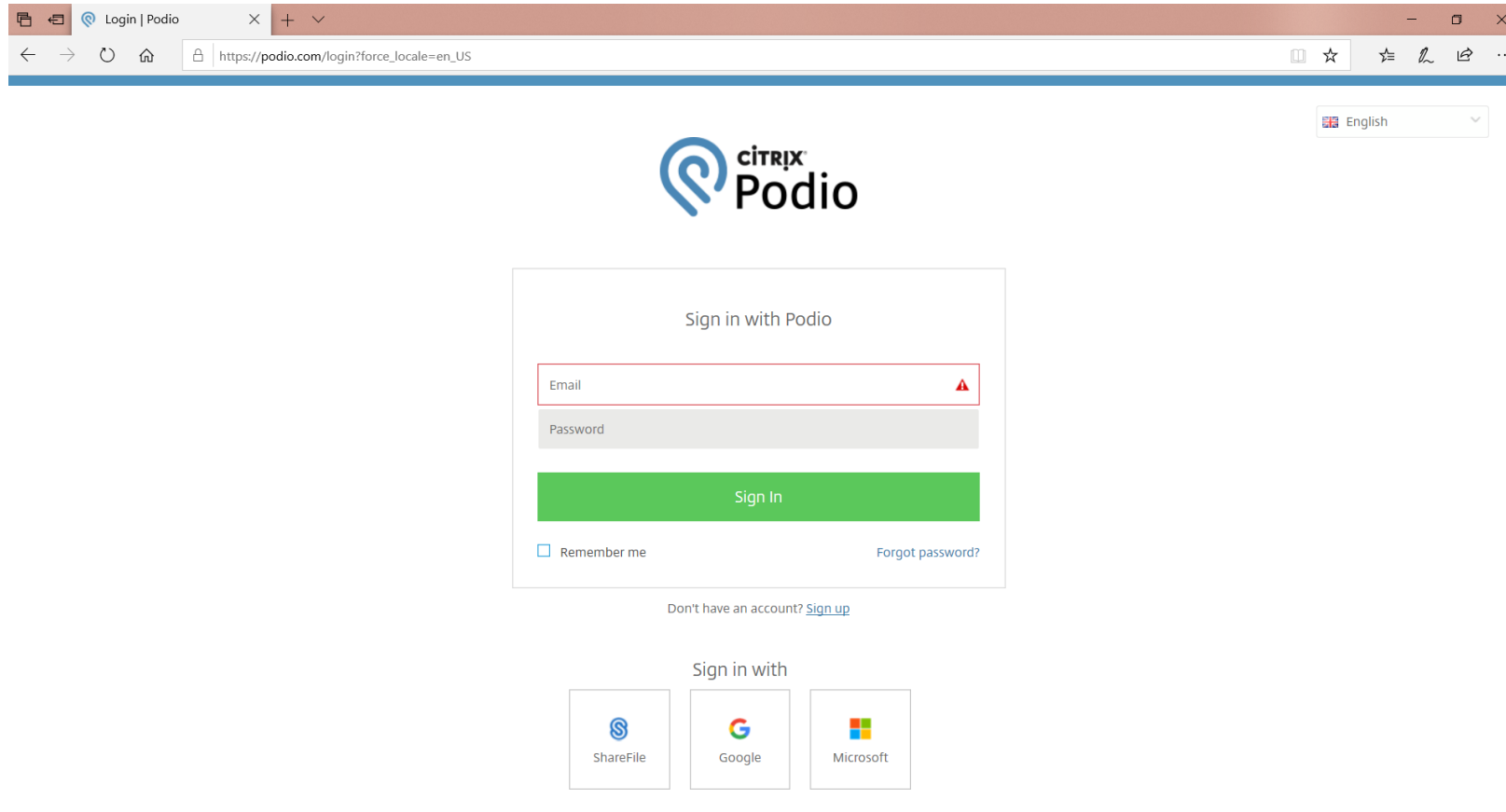
JUST SHOW ME THE PICTURES!!!!!!

- Seriously, I'll figure it out when I get the chance to mess with this back in the office. Just give me pictures to show me what to do, please 😊!

Accessing the workspace: Podio Homepage



Podio Login



The screenshot shows a web browser window with the title "Login | Podio" and the URL "https://podio.com/login?force_locale=en_US". The page features the Citrix Podio logo at the top center. In the top right corner, there is a language dropdown menu set to "English". The main content area is a white box titled "Sign in with Podio" containing the following elements:

- An "Email" input field with a red border and a warning triangle icon.
- A "Password" input field with a grey background.
- A green "Sign In" button.
- A "Remember me" checkbox and a "Forgot password?" link.

Below the sign-in box, there is a link: "Don't have an account? [Sign up](#)". At the bottom, under the heading "Sign in with", there are three social login buttons: "ShareFile", "Google", and "Microsoft".

UP VCAT Workspace

Activity Stream | Upper x +

https://podio.com/altarumorg/region-1-vcat

Upper Peninsula Veterans Community Podio

Activity Organizations Members Requests Events Documents Helpful Links Polls Podio Assis... Rough Newsletter ADD APP

Upper Peninsula Veterans Community Action Team (VCAT) 269

Share something. Use @ to mention individuals. Share

Delta County COC/LPG meeting 9:30 AM Eastern Time
Event by Frank Lombard, a day ago · Upper Peninsula Veterans Community Action Team (VCAT) ·
Comment Like Task

Hi folks,
Please see the attached from Jolene Klumpp regarding Goodwill Industries job interview dates/locations. If you have someone you would like to direct to Jolene you can reach her at jklumpp@gwnwup.org.
Thanks!
Schedule (Times are 9:30 - 2:00 locally)
February 4 Sault Ste. Marie

February 11 Escanaba

February 18 Houghton
Show full status

Status by Frank Lombard, 3 days ago · Upper Peninsula Veterans Community Action Team (VCAT) ·

Welcome to the UP Veterans Community Action Team Workspace!

VCAT
VETERANS COMMUNITY
ACTION TEAMS

UP American Flag Logo courtesy of Avery Color Studios, Inc. 1-800-722-9925 :
<http://averycolorstudios.com/>

Activity Feed

The screenshot shows a web browser window with the URL <https://podio.com/altarumorg/region-1-vcat>. The page title is "Activity Stream | Upper Peninsula Veterans Community". The Podio navigation bar includes icons for Activity (highlighted in yellow), Organizations, Members, Requests, Events, Documents, Helpful Links, Polls, Podio Assis..., Rough, Newsletter, and ADD APP.

The main content area displays the "Upper Peninsula Veterans Community Action Team (VCAT) 269" workspace. It features a header with the text "Welcome to the UP Veterans Community Action Team Workspace!" and a large graphic. The graphic consists of a blue star with an American flag in the center, and silhouettes of various people, including a person in a wheelchair. Below the graphic, the text reads "VCAT VETERANS COMMUNITY ACTION TEAMS".

Below the header, there is a text input field with the placeholder "Share something. Use @ to mention individuals." and a green "Share" button. Below the input field, there are two activity items:

- Delta County COC/LPG meeting 9:30 AM Eastern Time**
Event by Frank Lombard, a day ago · Upper Peninsula Veterans Community Action Team (VCAT) ·
Comment · Like · Task
- Hi folks,**
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Status by Frank Lombard, 3 days ago · Upper Peninsula Veterans Community Action Team (VCAT) ·

At the bottom of the workspace, there is a link: "UP American Flag Logo courtesy of Avery Color Studios, Inc. 1-800-722-9925 : <http://averycolorstudios.com/>".

Members

Activity Stream | Upper x + v

https://podio.com/altarumorg/region-1-vcat

Upper Peninsula Veterans Community Podio

Activity Organizations Members Requests Events Documents Helpful Links Polls Podio Assis... Rough Newsletter ADD APP

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Members: Layout

The screenshot displays the Podio interface for the 'Upper Peninsula Veterans Community'. The main content area shows a list of members in a grid layout. A 'Switch layout' menu is open over the first member card, showing options for Badge, Table, Card, and Activity views. The left sidebar contains navigation and filtering options.

Members Page Header: Members | Upper Penin | Podio | 201 of 201

Navigation Bar: Activity, Organizatio..., Organizations, Members, Requests, Events, Documents, Helpful Links, Polls, Podio Assis..., Rough, Newsletter, ADD APP

Left Sidebar (Team views):

- Unsaved view [Save](#) 201
- Directory of VCAT members
- Team views
- All Members 201
- All Members (A -> Z) 201
- Focus Area (s) 201
 - Education 74
 - Employment 61
 - Healthcare 72
 - Quality of Life 134
- Employment Services 201
 - Clothing & Attire Assistance 13
 - Drug Screening 3

Member Cards (Grid View):

- Almanza:** The Food Bank Council of Michigan operates a statewide Helpline that can assist clients with applying for the Food Assistance Program (SNAP/Bridge Card), as well as connecting clients with local food pantries and other resources. The Helpline number is 1-888-544-8773. Full Contact Info not set. 10/08/2018 by Members 0
- Anderson:** Work with individuals to solve issues regarding pension and health-related benefits, social security issues, other. Full Contact Info not set. 04/14/2017 by Members 0
- Anguilm:** Housing: Emergency Shelter (Shelter Referrals), MSHDA HCV HP Wait List (place on), ESG - Assistance with Move In Costs (SD, 1-6 months rent, Eviction), Senior Housing - SSM & St. Ignace, Permanent Supportive Housing (Veteran Preference). 03/08/2018 by Members 0
- Ankenbauer:** N/A
- Aranda:** Information clearinghouse - we work with many local assistance agencies on a regular basis and are often able to refer a person in need to the correct local programming, answer questions on what kind of funding may be available, and direct persons to specific contact points within local organizations. 04/14/2017 by Members 0

Events

Activity Stream | Upper x + v

https://podio.com/altarumorg/region-1-vcat

Upper Peninsula Veterans Community Podio

Activity Organizations Members Requests **Events** Documents Helpful Links Polls Podio Assis... Rough Newsletter ADD APP

Upper Peninsula Veterans Community Action Team (VCAT) 269

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Status by Frank Lombard, 3 days ago · Upper Peninsula Veterans Community Action Team (VCAT) ·

Events: Monthly Calendar

Upper Peninsula Veterans Community | Podio

878 of 878

Reports + Add Event

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|--|--|---|---|-----|--------------------------------|
| 29 | 30 | 31 | 1 | 2 | 3 | 4 |
| | | | 9:30am Delta County COC/LPG | 11am Veterans Eat Free 1st Thu 5pm Baraga County Department | | |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| | 1pm VCAT Healthcare Committe 5pm Iron County Veterans Congr | 8am Dickinson County Veterans | Menominee Marinette Commur 7pm Delta County Veterans Cou | 10am Central UP Regional Pros 1pm Eastern UP Homeless Serv 6:30pm Marquette County Veteri | | |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| | | 11am Michigan Military and Vete 7pm Marquette County Veterans | 11am Dickinson Iron COC 11 Ce | 9:30am UP VCAT Employment C 11am Copper Country COC mee 7:30pm Gogebic County Council | | |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| | | 12pm Senior Provider Network | | | | 9am Veterans First Mobile Food |

Events: Add Event

The screenshot shows the Podio interface for the 'Upper Peninsula Veterans Community'. The main content area is a calendar view for the month of August. The 'Add Event' button is highlighted with a yellow circle. The calendar shows several events scheduled throughout the month.

| Sun | Mon | Tue | Wed | Thu | Fri | Sat |
|-----|--|--|---|---|-----|--------------------------------|
| 29 | 30 | 31 | 1 | 2 | 3 | 4 |
| | | | 9:30am Delta County COC/LPG | 11am Veterans Eat Free 1st Thu 5pm Baraga County Department | | |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| | 1pm VCAT Healthcare Committe 5pm Iron County Veterans Congr | 8am Dickinson County Veterans | Menominee Marinette Commur 7pm Delta County Veterans Cou | 10am Central UP Regional Pros 1pm Eastern UP Homeless Serv 6:30pm Marquette County Veteri | | |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
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| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| | | 12pm Senior Provider Network | | | | 9am Veterans First Mobile Food |

Events: Add Event

The screenshot shows a web browser window with the address bar displaying `https://podio.com/altarumorg/region-1-vcap/apps/events/items/new`. The page title is "Create Event | Upper Pe". The breadcrumb navigation shows "Upper Peninsula Veterans Community > Podio > Events > New Event".

The form is titled "Upper Peninsula Veterans Community Action Team (VCAT) > Events > New Event". It features a sidebar on the left with the following sections:

- * Event Title**: A text input field.
- Focus Area(s)**: Four buttons labeled "Education", "Employment", "Healthcare", and "Quality of Life".
- * Date and time**: A text input field with the placeholder "Add Date and time..."
- Point of Contact**: A text input field with the placeholder "Add Point of Contact..."
- Will you be there?**: A section with a green dot, a profile picture of a man, and a button labeled "Add / Remove participants".
- Description**: A text input field with the placeholder "Add Description..."
- Website(s)**: A text input field with the placeholder "Type or paste web address".
- Venue**: A text input field with the placeholder "Add Venue..."
- Location**: A text input field with the placeholder "Add Location..."

At the bottom right of the form, there are two buttons: "Cancel" and "Save Event" (with a green checkmark icon).

On the right side of the form, there is a "Instructions" box that reads: "Once you have posted an event, VCAT members will be able to RSVP." Below this box is a calendar grid showing dates from 10 to 25. The date 10 is highlighted in grey, and the date 11 is highlighted in white. The date 17 is highlighted in grey, and the date 18 is highlighted in white. The date 24 is highlighted in grey, and the date 25 is highlighted in white. The calendar is titled "Sam Veterans First Mobile Food".

Events: Recurring Event

The screenshot shows a web browser window displaying a Podio event page. The browser's address bar shows the URL: <https://podio.com/altarumorg/region-1-vcat/apps/events/items/887>. The page title is "Upper Peninsula Veterans Community Action Team (VCAT) > Events > VCAT Healthcare Committee /VSO Meeting 1pm Central Time".

The event details are as follows:

- Event Title:** VCAT Healthcare Committee /VSO Meeting 1pm Central Time
- Focus Area(s):** Education, Employment, Healthcare, Quality of Life
- Date and time:** Mon 6 January 2020, 01:00 PM - 02:00 PM
- Point of Contact:** Brad Nelson, Timothy Ellison
- Will you be there?:** A participant list with a green dot indicating attendance status.

A modal window for editing the recurring event is open, showing the following settings:

- Repeat this item:** Monthly
- Repeat every:** 1 month
- On:** Day of the week (1. Monday)
- Summary:** Every month on 1. Monday until forever
- Buttons:** Update, Stop, Cancel

The modal is triggered by a yellow circle highlighting a calendar icon in the event details. Below the modal, a comment input field is visible with the placeholder text "Add a comment".

Documents

Activity Stream | Upper x + v

https://podio.com/altarumorg/region-1-vcat

Upper Peninsula Veterans Community Podio

Activity Organizations Members Requests Events Documents Helpful Links Polls Podio Assis... Rough Newsletter ADD APP

Upper Peninsula Veterans Community Action Team (VCAT) 269

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Event by Frank Lombard, a day ago · Upper Peninsula Veterans Community Action Team (VCAT) ·
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<http://averycolorstudios.com/>

Documents

The screenshot displays the Podio interface for the 'Upper Peninsula Veterans Community'. The main content area is titled 'Documents' and shows a list of 15 documents. The table below summarizes the visible data:

| | Title | What kind of document is it? | Description of the document | Draft or final version? |
|----|----------------------------------|------------------------------|------------------------------------|-------------------------|
| 1 | MVAA Strategic Plan | Other | MVAA Strategic Plan | Final version |
| 2 | Chippewa - Luce - Mackinac Cor | Report | Details on resources and needs f | Final version |
| 3 | Honoring Vietnam Veterans prese | Presentation | Honoring Vietnam Veterans - Am | Final version |
| 4 | VA Safe Firearm Storage Suicide | Other | Suicide Prevention is Everyone's | Final version |
| 5 | VA Fiduciary program powerpoint | Presentation | Incompetency and the VA Fiducia | Final version |
| 6 | VA Mission Act Community Care | Presentation | Presentation by VA on Mission Ac | Final version |
| 7 | VA Women Veterans Healthcare I | Presentation | VA Women Veterans Healthcare I | Final version |
| 8 | VA Appeals Modernization Act VE | Presentation | VA Appeals Modernization Act pr | Final version |
| 9 | Escanaba Vet Center presentatio | Presentation | Escanaba Vet Center Presentatio | Final version |
| 10 | Engaging and intergrating milita | Presentation | Engaging and intergrating milita | Final version |
| 11 | Telebenefits Brochure Signage | Other | Do you have general questions re | Final version |
| 12 | VA Telebenefits Brochure | Other | Telebenefits brochureTelebenefits | Final version |
| 13 | Regional Coordinator Map | Other | | Final version |
| 14 | VA Suicide Prevention Presentati | Presentation | VA Suicide Prevention presentati | Final version |
| 15 | Eisenhower Center Presentation | Presentation | Presentation on services offered : | Final version |

In the top right corner of the document list, there is a 'Reports' button with a plus sign and a green 'Add a Document' button, which is highlighted with a yellow circle.

Documents: Add a Document

The screenshot shows a web browser window with the URL <https://podio.com/altarumorg/region-1-vcap/apps/documents/items/new>. The page title is "Create A Document | Uf". The breadcrumb navigation shows "Upper Peninsula Veterans Community > Documents > New a Document".

The form contains the following sections:

- Title:** A text input field.
- What kind of document is it?:** A grid of buttons for document types: Meeting Minutes, Meeting Documents, Agenda, Flyer, Report, Template, Manual, Guidelines, Other, and Presentation.
- Description of the document:** A text area with the placeholder "Add Description of the document...".
- Draft or final version?:** Two buttons: Draft version and Final version.
- Files:** A button labeled "Choose a file".
- Tags:** A text area with the placeholder "Add tags...".

On the right side, there is an "Instructions" box that says: "Please complete as many of the fields as you can." At the bottom right, there are two buttons: "Cancel" and "Save a Document" (with a dropdown arrow). The "Save a Document" button is highlighted with a yellow circle.

Helpful Links

Activity Stream | Upper x + v

https://podio.com/altarumorg/region-1-vcat

Upper Peninsula Veterans Community Podio

Activity Organizational Organizations Members Requests Events Documents **Helpful Links** Polls Podio Assis... Rough Newsletter ADD APP

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Helpful Links

The screenshot shows the Podio interface for the 'Upper Peninsula Veterans Community'. The 'Helpful Links' app is active, displaying a table of links. A yellow circle highlights the 'Add Link' button in the top right corner. Another yellow circle highlights the 'Table' view icon in the top left of the app's view selector. A dropdown menu is open over the view selector, showing options for 'Badge', 'Table' (which is selected with a checkmark), 'Card', and 'Activity'. The table contains 15 rows of links, each with a number, a name, a URL, and a description.

| | Link(s) | Description |
|----|------------------------------------|-------------------------------------|
| 1 | https://www.benefits.va.gov/comp | The chart below matches the Dis |
| 2 | http://www.wviaf.org | Mission StatementTo serve our N |
| 3 | http://www.vfw.org | AssistanceThe VFW offers a wide |
| 4 | http://www.saluteheroes.org | MissionThe mission of the Coaliti |
| 5 | http://www.angelairlinesforveterar | Angel Airlines for Veterans is a 50 |
| 6 | http://www.michiganlegion.org/rec | The Patriot FundPart of the Michi |
| 7 | http://www.fisherhouse.org | These homes are located at majo |
| 8 | http://www.fwsf.org/ | The mission of the Fallen and Wc |
| 9 | https://www.operationfirstrespons | The mission of Operation First Re |
| 10 | http://warriorreliefund.com/ | The Warrior Relief Fund is an acc |
| 11 | https://www.combatvet.org/ | We are an Association of Combat |
| 12 | http://www.forgotteneagles.org/ | |
| 13 | http://www.truenorthservices.org/ | |
| 14 | http://www.supportmiveterans.org | |
| 15 | http://us8.campaign-archive2.com | Veterans Focus Groups Healthy U |

Requests for assistance

Activity Stream | Upper x + v

https://podio.com/altarumorg/region-1-vcat

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Activity Organizations Members **Requests** Events Documents Helpful Links Polls Podio Assis... Rough Newsletter ADD APP

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Requests for assistance

Requests | Upper Penin: x

https://podio.com/altarumorg/region-1-vcats/apps/requests

Upper Peninsula Veterans Community Podio

Activity Organization... Organizations Members Requests Events Documents Helpful Links Polls Podio Assis... Rough Newsletter ADD APP

Requests 31 of 31 Reports + Add Request

If you have a veteran, their dependents or caregiver in need, you can request assistance from our work groups.

Team views

All Requests 31

requests 31

Services Being Requested 31

- Job Search, Placement and Sustainability Assistance 1
- Behavioral Health Services 1
- Health Care Services 3
- Health Care Navigation/Advocacy Assistance 1
- Benefits Assistance 2

Show more

Veteran in Skandia (Marquette County) is snowed in and needs road cleared

Request forwarded from Sarah Gagnon (Sarah.Gagnon@va.gov):

I have a veteran who lives in a tiny home on Anderson Road in Skandia and she is moving the home the weekend of Dec. 14th. She got snowed in and the plows that tried to help her got stuck. She is looking

New Request

Sarah Gagnon

Last edited by: Frank Lombard

12/06/2019 by Frank Lombard 4

Volunteers to shovel walkways for Older/Disabled Veterans in Dickinson ...

Have need of volunteers to help Elderly/Disabled Veterans. This would only be for shoveling walkway for Veteran to get to vehicle and mailbox clearing. Would not include any plowing. We will place volunteers with Veterans closest to the volunteers home. Would only have volunteer do one or two homes

New Request

Denise Formolo

Last edited by: Denise Formolo

11/22/2019 by Denise Formolo 3

Veteran had a house fire last night

Veterans' house burned down lost everything the red cross have them in an hotel right now. They are actively looking for a place to rent. Left message with SSVS. Give them the number to Forgotten Eagles also.

New Request

Penny Carlson

Last edited by: Penny Carlson

10/24/2019 by Penny Carlson 4

Furnace Repair

Veteran is in need of furnace repair but cannot get the funds until the new year. We would need someone willing to take a payment plan or to complete the work and get paid later. Veteran contact information is: James Froland, 410 Ruby Street, Iron River, MI 49935, Phone number 906-221-3479

Veteran in Ishpeming area in need of financial assistance for his truck (fuel pum...

Veteran was in need of assistance getting a job, got him in touch with a few companies hiring to his skillset, got interview and finally hired at Michaels homes in Ishpeming. Vehicle he is currently driving is on 2 balding tires and now the fuel pump has gone out, no longer drivable and work starts next week. Requesting

72 year old veteran needs transportation services wakefield mi to wasau wi for ...

72 year old Veteran needs transportation help to a VA approved medical Hospital in Wasau WI. for WEEKLY cancer treatments. She is not medically able to drive. Family member from Idaho is currently with the Veteran assisting but will be returning to Idaho soon. Provided contact info for the Lake George Senior

Requests for assistance: add request

The screenshot shows a web browser window with the URL <https://podio.com/altarumorg/region-1-vcap/apps/requests/items/new>. The page title is "Create Request | Upper Peninsula Veterans Community". The breadcrumb navigation is "Upper Peninsula Veterans Community Action Team (VCAT) > Requests > New Request".

The form is titled "New Request" and includes the following sections:

- Status:** A dropdown menu with options: "New Request" (selected), "Active - Currently being worked on", "Completed - Follow Up State", and "Completed - Archived".
- Request Title:** A text input field with the placeholder "Add Request Title...".
- Request Type:** A dropdown menu with options: "Education", "Employment", "Healthcare", and "Quality of Life".
- Services Requested:** A grid of buttons for selecting services:
 - Academic Institution Assistance
 - Academic Counseling
 - Education Benefits Assistance
 - Job Readiness Assistance (Attire, Drug Screening, Hygiene, etc.)
 - Job Search, Placement and Sustainability Assistance
 - Job Development and Training (Resume, Interview, etc.)
 - Veteran Owned Business Assistance
 - Vocational Rehabilitation
 - Behavioral Health Services
 - Health Care Services
 - Health Insurance Assistance
 - Health Care Navigation/Advocacy Assistance
 - Benefits Assistance
 - Emergent Needs / Financial Assistance
 - Family Support Programs
 - Housing Assistance
 - Legal Assistance
 - Transportation/Mobility
 - Veterans Support Group
 - Other (please specify below)
- What branch of the military did the Veteran serve?:** A dropdown menu with options: "Air Force", "Army/National Guard", "Coast Guard", "Marine Corps", and "Navv".

At the bottom right of the form, there are two buttons: "Cancel" and "Save Request" (with a green checkmark icon).

On the right side of the form, there is an "Instructions" box that reads: "Depending on the urgency you can send a task asking for a quick response after clicking 'Publish'." Below this, there is a preview of a request message, which is partially obscured and blurry.

Requests for assistance: add request

Create Request | Upper

https://podio.com/altatumorg/region-1-vcata/apps/requests/items/new

Upper Peninsula Veterans Community Podio

Upper Peninsula Veterans Community Action Team (VCAT) > Requests > New Request

New Request Modify Template Actions

How many months/years did the Veteran serve in the RESERVES?

During what time period did the Veteran serve?

Peacetime

OEF - Operation Enduring Freedom / OIF - Operation Iraqi Freedom / OND - Operation New Dawn (September 11, 2001 to December 28, 2014)

Gulf War (August 2, 1990 – through a future date to be set by law or Presidential Proclamation)

Vietnam era (February 28, 1961 – May 7, 1975 for Veterans who served in the Republic of Vietnam during that period; otherwise August 5, 1964 – May 7, 1975)

Korean conflict (June 27, 1950 – January 31, 1955) World War II (December 7, 1941 – December 31, 1946)

Discharge Status

Add Discharge Status...

Add Request Details (*Please double check that the information being submitted protects the privacy of the veteran, their dependents or caregiver*)

* Request Details (*Please double check that the information being submitted protects the privacy of the veteran, their dependents or caregiver*)

* Location

Alger County Baraga County Chippewa County Delta County Dickinson Co...

Cancel Save Request

Requests for assistance: add request

The screenshot shows a web browser window with the URL <https://podio.com/altarumorg/region-1-vcat/apps/requests/items/new>. The page title is 'Create Request | Upper Peninsula Veterans Community Action Team (VCAT)'. The breadcrumb navigation is 'Requests > New Request'. The form is titled 'New Request' and includes the following sections:

- Location:** A grid of county buttons: Alger County, Baraga County, Chippewa County, Delta County, Dickinson County, Gogebic County, Houghton County, Iron County, Keweenau County, Luce County, Mackinac County, Marquette County, Menominee County, Ontonagon County, and Schoolcraft County.
- Location Outside of this Region:** A text input field with the placeholder 'Add Location Outside of this Region...'
- City:** A text input field with the placeholder 'Add City...'
- Submitter's Contact Information:** A text input field with the placeholder 'Add Submitter's Contact Information...'
- Send Request to VCAT Members:** A text input field with the placeholder 'Add Send Request to VCAT Members...'
- Files:** A 'Choose a file' button.
- Tags:** A text input field with the placeholder 'Add tags...'

At the bottom right of the form, there is a 'Cancel' button and a 'Save Request' button with a green checkmark. The 'Save Request' button is highlighted with a yellow circle.

Looking for something?

The screenshot shows a web browser window displaying a Podio workspace. The address bar shows the URL: <https://podio.com/altatumorg/region-1-vcat>. The workspace title is "Upper Peninsula Veterans Community Action Team (VCAT) 269".

The top navigation bar includes various icons for Activity, Organizations, Members, Requests, Events, Documents, Helpful Links, Polls, Podio Assis..., Rough, and Newsletter. A search bar is highlighted in yellow, containing the text "Search in Upper Peninsula Veterans Community Action Team (VCAT)".

The main content area features a welcome message: "Welcome to the UP Veterans Community Action Team Workspace!". Below this is a large graphic with a blue star containing a map of Michigan, and silhouettes of people, including one in a wheelchair. The text reads: **VCAT** VETERANS COMMUNITY ACTION TEAMS.

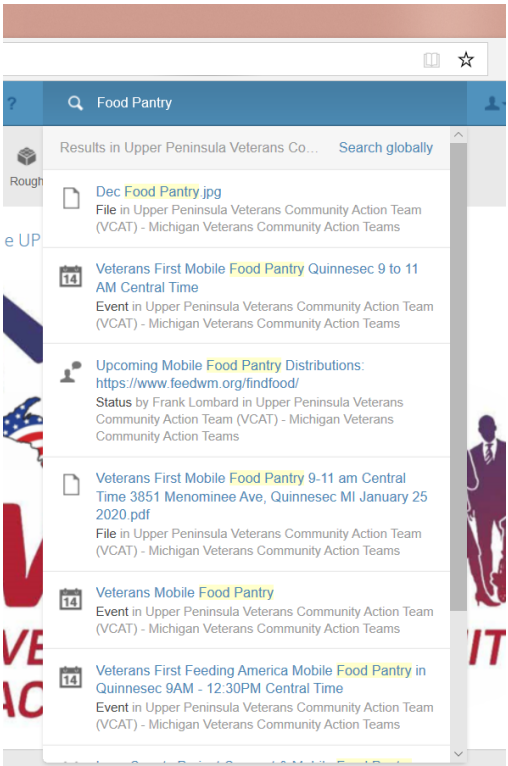
Below the graphic, there is a link: "UP American Flag Logo courtesy of Avery Color Studios, Inc. [1-800-722-9925](http://averycolorstudios.com/) : <http://averycolorstudios.com/>".

On the left side, there is a section for "Share something. Use @ to mention individuals." with a "Share" button. Below this, there are two posts:

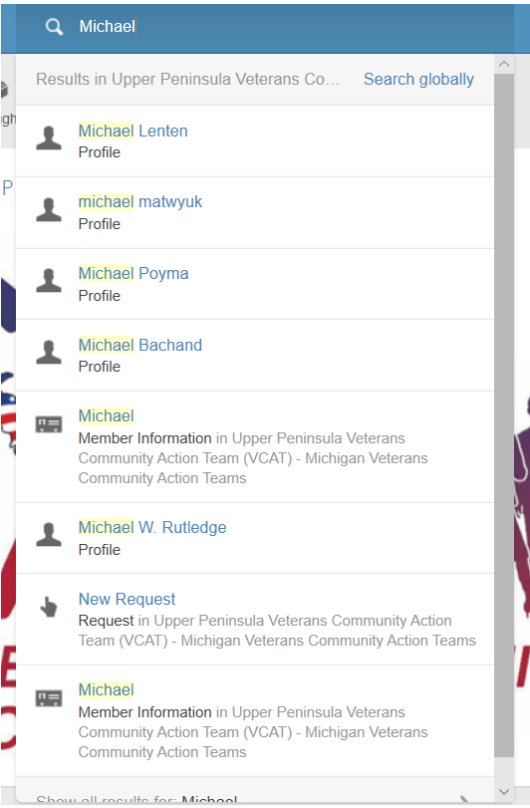
- A post titled "Delta County COC/LPG meeting 9:30 AM Eastern Time" by Frank Lombard, dated "a day ago". It includes a calendar icon and the text "Event by Frank Lombard, a day ago - Upper Peninsula Veterans Community Action Team (VCAT)".
- A text post starting with "Hi folks," and mentioning "Jolene Klumpp" and "Goodwill Industries job interview dates/locations". It includes an email address jklumpp@gwnwup.org and a schedule for February 4 and 11.

The bottom status bar shows: "https://podio.com/search | Status by Frank Lombard. 3 days ago - Upper Peninsula Veterans Community Action Team (VCAT) -".

Looking for something (or somebody)?



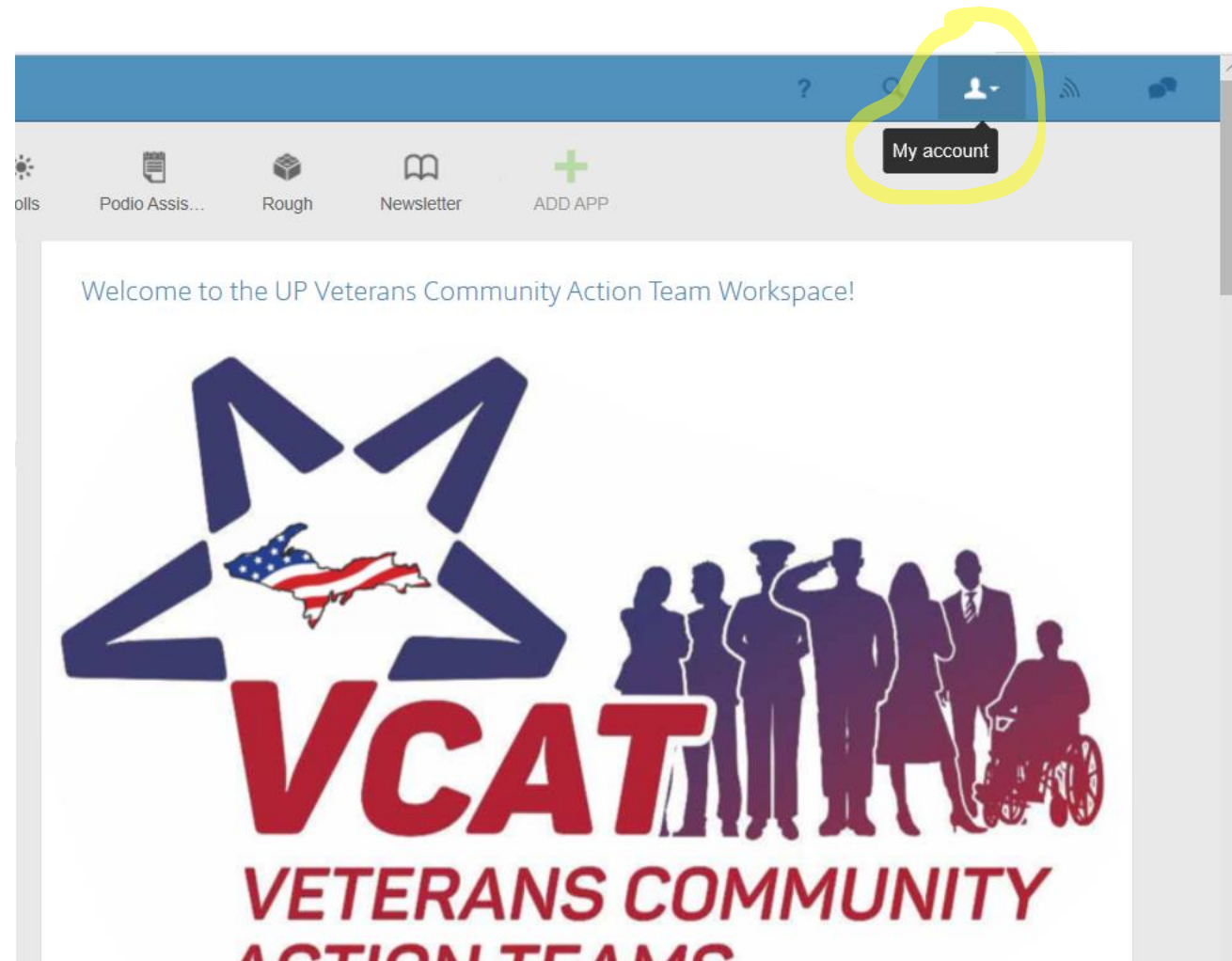
lao l ooo courtesy of Avery Color Studios, Inc.1-800-722-9925 :



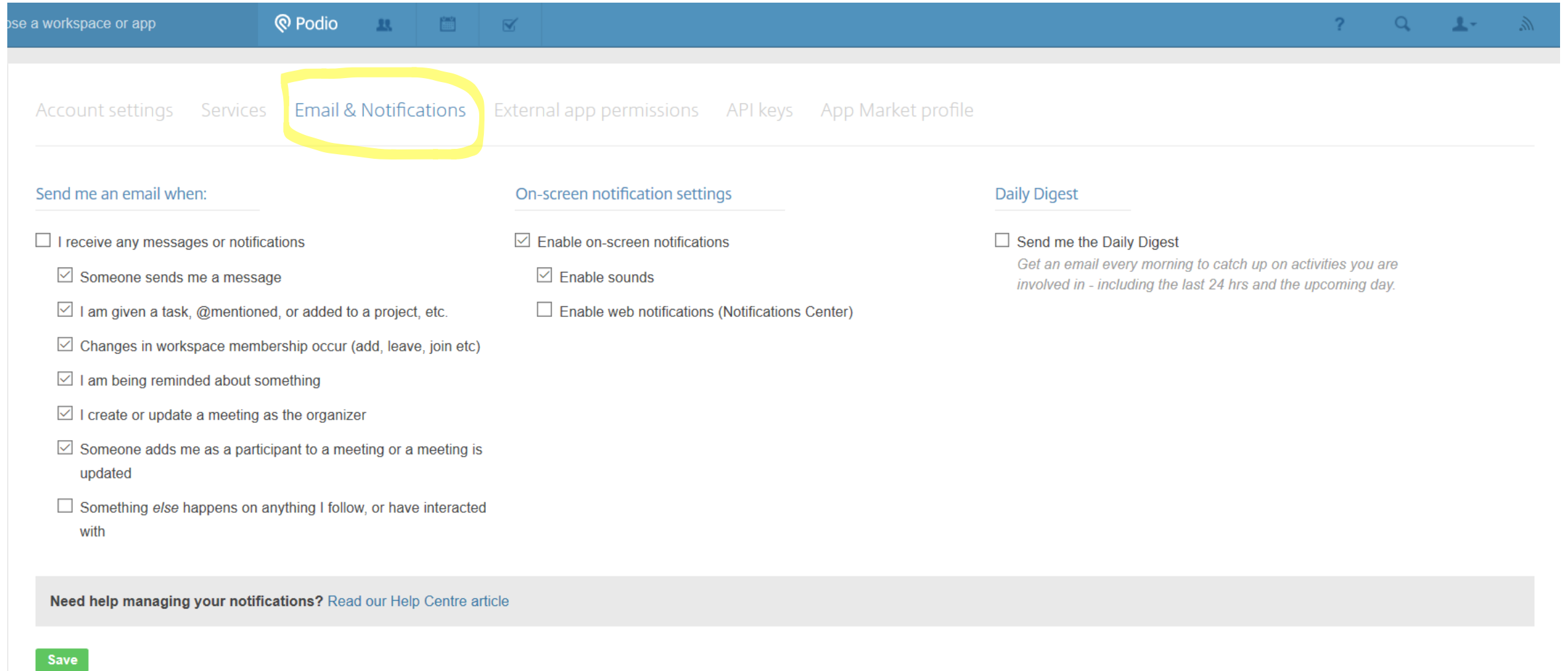
Use correct keywords to get results

The screenshot shows a web browser window with the URL <https://podio.com/altarumorg/region-1-vcvat/apps/members>. The page title is "Members | Upper Penin". The main navigation bar includes "Peninsula Veterans Community", "Podio", and various icons for navigation. A search bar in the top right corner contains the text "Where dey at, eh?". Below the search bar, a dropdown menu displays "Results in Members" and "Search globally". A message below the dropdown states "No results found for: Where dey at, eh?". The main content area shows a list of members with names "Abram", "Almanza", and "Anderson" visible. A "Save" button and "201" are also visible in the interface.

Adjusting account settings (ex. email notifications)



Adjusting account settings



The screenshot shows the Podio account settings page. The top navigation bar is blue and contains the Podio logo, a search icon, and a user profile icon. Below the navigation bar, there are several tabs: "Account settings", "Services", "Email & Notifications" (highlighted with a yellow circle), "External app permissions", "API keys", and "App Market profile".

The "Email & Notifications" section is divided into three columns:

- Send me an email when:**
 - I receive any messages or notifications
 - Someone sends me a message
 - I am given a task, @mentioned, or added to a project, etc.
 - Changes in workspace membership occur (add, leave, join etc)
 - I am being reminded about something
 - I create or update a meeting as the organizer
 - Someone adds me as a participant to a meeting or a meeting is updated
 - Something else happens on anything I follow, or have interacted with
- On-screen notification settings**
 - Enable on-screen notifications
 - Enable sounds
 - Enable web notifications (Notifications Center)
- Daily Digest**
 - Send me the Daily Digest
 - Get an email every morning to catch up on activities you are involved in - including the last 24 hrs and the upcoming day.*

At the bottom of the page, there is a grey bar with the text: "Need help managing your notifications? [Read our Help Centre article](#)". Below this bar is a green "Save" button.

Still have questions?

Podio Assistance | Upper Peninsula Veterans Community

https://podio.com/altaramorg/region-1-vcat/apps/podio-assistance-2

Podio

Activity Organization... Organizations Members Requests Events Documents Helpful Links Polls Podio Assis... Rough Newsletter ADD APP

Podio Assistance

Resource app for Podio documents for assistance

Team views

All Podio Assistance 6

Category 6

- How-To 5
- Presentation 1
- Document 2
- FAQ 3
- Overview 2

Private views

VCAT Lunch & Learn: Podio Basics Webinar

Image not set

How-To FAQ Overview

☆☆☆☆☆

Last edited by: Nick Majie

02/08/2016 by Nick Majie 0

VCAT Lunch & Learn: Podio Basics Presentation

Image not set

How-To FAQ Overview

☆☆☆☆☆

Last edited by: Nick Majie

12/16/2015 by Nick Majie 0

Podio FAQs

Image not set

FAQ Document

☆☆☆☆☆

Last edited by: Nick Majie

08/03/2015 by Nick Majie 0

How to Get Started on Podio

Image not set

How to Update Your Podio Profile

Image not set

How to Find Resources and Request Support on Podio



UP American Flag Logo courtesy of Avery Color Studios, Inc.1-800-722-9925 : <http://averycolorstudios.com/>